Walkthrough Meeting Verbiage: Clinical Data Repository

* **Change Management & Governance Walkthrough**

Hello Everyone,

We are setting up this meeting to discuss on Change Management and Governance for Clinical Data Repository (CDR) Audit. The key areas of focus for this meeting will include

* Walkthrough of change management process
* Understanding who the process owner is
* What tools are used for changes/Defect management?
* Who manages changes? SOD
* How are changes tested?
* Understanding the CIAR Process
* Walkthrough the Data Governance approval process
* Who are the stakeholders, artifacts?

Please forward this meeting invite to any team members who can help us better understand this topic and send delegates if you cannot attend. Feel free to reach out if you have any questions.

Thanks,

* **Vulnerability Management, Data Integrity, and Data Protection Walkthrough**

Hello Everyone,

We are setting up this meeting to discuss on Vulnerability Management, Data Integrity, and Data Protection for Clinical Data Repository (CDR) Audit. The key areas of focus for this meeting will include

* Understanding the vulnerability detection, reporting and remediation process as well as responsible parties
* What are the defined SLAs for vulnerabilities and escalation process for missed SLAs?
* Have there been prior vulnerabilities? (Background)
* Understanding the vulnerability scanning process, retention period as well as where scans are stored and maintained.
* What is the escalation process for missed SLAs?
* Understanding the CDR validation process
* How is data modified over time?
* Data encryption
* Understanding processes in place to address potential loss of data

Please forward this meeting invite to any team members who can help us better understand this topic and send delegates if you cannot attend. Feel free to reach out if you have any questions.

* **Access Management Walkthrough**

Hello Everyone,

We are setting up this meeting to discuss on access management for Clinical Data Repository (CDR) Audit. The key areas of focus for this meeting will include

* Understanding access management in GCP (Google Cloud Platform)
* What are the different privileges a user can have?
* User Provisioning and Deprovisioning Process
* Different types of User Activities and what tools are used for tracking?
* How is user activity monitored? Who is involved?
* Are tracking alerts generated? How often? How is this communicated?

Please forward this meeting invite to any team members who can help us better understand this topic and send delegates if you cannot attend. Feel free to reach out if you have any questions.

Thanks,